

**REGULAR MEETING MINUTES, DECEMBER 18, 2025  
AT 6:30 P.M. – BOARD ROOM**

**Board Members present: Dwayne Duncan, Vivian Venegas, Deanne Adams, Warren Kneupper and Yolanda Gomez**

**Others present: Mo Sheldon, Lisa Anderson, Yliana Gryder, Jordan Cavazos, Kristen Upchurch, Marisol Carapia, Hospital Attorney Brian Jackson and Cindy Zuniga.**

- 1. Meeting was called to order at 6:30 p.m. by the Chairman, Dwayne Duncan. Chairman, Dwayne Duncan, presented proof of posting the agenda.**
- 2. Other District Activities**
  - a. Employee monthly drawing: Sandra Lomeli selected.  
Employee spotlight drawing: Nancy Ledezma selected.**
- 3. Public Comments**
  - a. None.**
- 4. Presentation (s)**
  - a. None**
- 5. C.E.O. Comments**
  - a. Mo Sheldon reports: Discussed the Report to the Board from packet. We are also currently conducting a review of all current vendors to assess ongoing necessity and identify opportunities for cost savings.**
- 6. C.N.O. Comments:**
  - a. Kristin Upchurch reports: All is well with the hospital, due to an increase in community illness, the facility is enforcing its mask policy to help protect residents, staff, and visitors.**
- 7. Convalescent Center Comments:**
  - a. Yliana Gryder reports there are twenty- seven residents in house with sixteen on the waiting list, four potentials tours with family members. The Resident’s Christmas dinner party was canceled due to increased illness throughout the community to protect the residents and staff. The families were all notified and posted on social media as well.**
- 8. Rural Health Clinic Comments:**
  - a. Lisa Anderson reported: Clinic is doing ok, there is an increase in numbers for covid, strep and flu in the community, we are taking necessary precautions with disinfecting to protect our patients and staff.**
- 9. Medical Director Comments**
  - a. None.**
- 10. Consent Agenda –Deanne Adams made the motion to move item 10 b. Financials to the Statutory Agenda for discussion of page 14 Swing Bed ADC graph and was seconded by Yolanda Gomez. Motion carried 4-0. Deanne Adams made the motion to accept the remaining consent agenda as presented and was seconded Vivian**

Venegas. Motion carried 4-0.

- a. Minutes – Special Meeting November 25, 2025 and  
Minutes – Special Meeting December 18, 2025

11. Statutory Agenda

- b. Vivian Venegas made the motion to accept item 10 b. as presented and seconded by Yolanda Gomez. Motion carried 4-0.

12. New Business

- a. Warren Kneupper made the motion to accept Resolution Amending Authorized Representatives to the TexPool seconded by Yolanda Gomez. Motion carried 4-0.
- b. Vivian Venegas made the motion to approve a Good Cause Extension request to Mesa View BESS Project/Linea Energy with the same percentage discount as Upton County receives and will not accept less than \$12,500.00 and was seconded by Deanne Adams, Warren Kneupper opposed. Motion carried 3-1.

13. Informative Item (information only no action needed)

- a. Organizational Chart, Mo Sheldon shared the current organizational chart and discussed the potential need for future restructuring.
- b. The Critical Access Hospital Board's Role in Quality Improvement Projects article was discussed and Dwayne Duncan suggested these reports to be done in red-yellow-green method.
- c. Compliance, Marisol Carapia had a brief discussion on priorities for quarter CY1, with Completing Risk Assessments, and implementing monthly sanction checks for vendors, providers and employees.

14. Executive Session – Yolanda Gomez made the motion to “retire into” Executive Session at 7:29 pm and was seconded by Vivian Venegas. Motion carried 4-0.

Deanne Adams made the motion to “come out of” Executive Session with action taken or decision made at 8:20pm and was seconded by Yolanda Gomez. Motion carried 4-0.

14. Adjournment – Deanne Adams made the motion to adjourn at 8:25 pm and was seconded by Warren Kneupper. Motion carried 4-0.

  
Secretary of the Board

ATTESTED TO BY SECRETARY

  
Chairman of the Board