

REGULAR MEETING MINUTES, SEPTEMBER 23, 2025
AT 6:30 P.M. – BOARD ROOM

Board Members present: Dwayne Duncan, Deanne Adams, Vivian Venegas, Warren Kneupper and Yolanda Gomez.

Others present: John O’Hearn Interim CEO, Lisa Anderson, Kristen Upchurch, Marisol Carapia, Orlando Villanueva, Jordan Cavazos, Cindy Zuniga and Hospital Attorney Brian Jackson.

1. Meeting was called to order at 6:36 p.m. by the Chairman, Dwayne Duncan. Chairman, Dwayne Duncan, presented proof of posting the agenda.
2. Other District Activities
 - a. Employee monthly drawing: Tammy Sparks, selected
Employee spotlight drawing: Sandra Lomeli, selected
3. Public Comments
 - a. None.
4. Presentation (s)
 - a. None
5. C.E.O. Comments
 - a. John O’Hearn Interim CEO, reported overview of census monthly versus annual for each department. Currently working with staff on Leadership Development. Received the resignation of Esther (Lucy) Johnson as Director of Wellness Center and currently seeking a candidate to fill this position.
6. C.N.O. Comments:
 - a. Kristen Upchurch reported: Discussed SWB census. Currently down to two travel nurses.
7. Convalescent Center Comments:
 - a. John O’Hearn Interim CEO reported: Census is at 30 and with twelve on waiting list.
8. Rural Health Clinic Comments:
 - a. Lisa Anderson reported: Clinic is going well with two providers. Flu shots will be available beginning next week.
9. Medical Director Comments
 - a. None.
10. Consent Agenda –Deanne Adams made the motion to move item b. to the Statutory Agenda for discussion and was seconded by Vivian Venegas. Motion carried 4-0 Deanne Adams made to motion to accept the remaining consent agenda as presented and was seconded by Warren Kneupper. Motion carried 4-0.
 - a. Minutes – August 26, 2025 b. CFO Reports – AJohnson
11. Statutory Agenda

- a. Deanne Adams made the motion to accept the items: b. CFO Reports as presented and was seconded by Vivian Venegas. Motion carried 4-0
- b. Hospital and Convalescent Center Financials: Deanne Adams made the motion to accept the Hospital and Convalescent Center financial statement as presented and was seconded by Yolanda Gomez. Motion carried 4-0.

12. New Business

- a. Vivian Venegas made the motion to accept the credentialing of the Radiology and/or Medical Staff providers Taylor, Garrett R Avel eCare Telemedicine 09/30/2025-09/30/2027, DeJong, Katie A Avel eCare Telemedicine 09/30/2025-09/30/2027. Cerrato, Joseph A Nurse Practitioner/Emergency Medicine Resignation- per Flint Medical staff 9/17/2025 and was seconded by Vivian Venegas. Motion carried 4-0.
- b. Deanne Adams made the motion to approve the FY2026 annual operating budget for the McCamey County Hospital District and was seconded by Yolanda Gomez. Motion carried 4-0.
- c. Vivian Venegas made the motion “I move that the property tax rate be increased by the adoption of a tax rate of **\$0.734440/\$100** which is effectively a **5.64** percent increase in the tax rate. **\$0.150777** for interest and sinking debt service and **\$0.583663** for maintenance and operations specifically” for the McCamey County Hospital District and was seconded by Deanne Adams. Motion carried 4-0.
- d. Deanne Adams made the motion to set the annual operating reserve minimum for FY2026 to remain at 120 days and was seconded by Vivian Venegas. Motion carried 4-0.
- e. Deanne Adams made the motion to appoint Yolanda Gomez and Vivian Venegas to the Finance Committee and was seconded by Warren Kneupper. Motion carried 4-0.
- f. Yolanda Gomez made the motion to appoint Deanne Adams and Warren Kneupper to the Board Compliance & Quality Committee and seconded by Vivian Venegas. Motion carried 4-0.
- g. Deanne Adams made the motion to accept the signature changes on bank accounts: General Operating Account #170625, keeping Jaime Ramirez, and Dwayne Duncan, removing Diana Rodriguez adding Ariana Rodriguez and Ashley Johnson. Payroll Account #140507, keeping Jaime Ramirez, removing Jason Menefee and adding Ashley Johnson. Hospital Employee Fund Account #126262, keeping Jaime Ramirez, removing Diana Rodriguez adding Ariana Rodriguez and Ashley Johnson. Employee Health, remove Jason Menefee, adding Ashley Johnson Insurance Account#4016300, keeping Jaime Ramirez, David Adams, removing Jason Menefee, adding Ashley Johnson and was seconded by Warren Kneupper. Motion carried 4-0.
- h. Deanne Adams made the motion to accept the signature changes on bank accounts on the McCamey Convalescent Center Resident Trust Account by keeping Jaime Ramirez and Maria Garcia, removing Jason Menefee, adding Ashley Johnson. McCamey Convalescent Center Activity Fund by keeping Jaime Ramirez, Maria Garcia, removing Jason Menefee, adding Ashley Johnson and seconded by Warren Kneupper. Motion carried 4-0.
- i. Warren Kneupper made the motion to sign the contract for assessment and collection of taxes and was seconded by Deanne Adams. Motion carried 4-0.

13. Executive Session – Vivian Venegas made the motion to “retire into” Executive Session at 7:09 pm and was seconded by Deanne Adams. Motion carried 4-0. Deanne Adams made to motion to “come out of” Executive Session with no action taken or decision made at 08:05 pm and was seconded by Yolanda Gomez. Motion carried 4-0.

14. Return to open session

15. Adjournment – Warren Kneupper made the motion to adjourn at 08:08pm and was seconded by Deanne Adams. Motion carried 4.-0.



Secretary of the Board

ATTESTED TO BY SECRETARY



Chairman of the Board