

**REGULAR MEETING, NOVEMBER 19, 2025
AT 6:30 P.M. – BOARD ROOM**

Board Members present: Dwayne Duncan, Deame Adams, Vivian Venegas, Warren Kneupper and Yolanda Gomez

Others present: Mo Sheldon, Jaime Ramirez, Yliana Gryder, Jordan Cavazos, Dr. Okin, Cindy Zuniga, Ben Nyland with ATEX, Orlando Villanueva and Hospital Attorney Brian Jackson.

- 1. Meeting was called to order at 6:30 p.m. by the Chairman, Dwayne Duncan
Dwayne Duncan, presented proof of posting the agenda.**
- 2. Other District Activities**
 - a. Employee monthly drawing: Sandra Correa selected**
 - b. Employee spotlight drawing: None**
- 3. Public Comments: None**
- 4. Presentation (s) None**
- 5. CEO Comments:
Mo Sheldon stated she is grateful for the opportunity to serve as the new CEO of this District.**
- 6. CNO Comments:
Orlando Villanueva ED Director, all is good on the hospital side.**
- 7. Convalescent Center Comments:
Jaime Ramirez discussed currently we have 29 residents in house with 17 on the waiting list. Waiting on a call back from a pending admission. Plans of correction were submitted and accepted by the State for the Annual Survey.**
- 8. Rural Health Clinic comments:
None**
- 9. Medical Director Comments:
Dr Okin stated all is good at the clinic. We are 100% on flu shots/declinations among staff.**
- 10. Consent Agenda – Deame Adams made the motion to move item C to the Statutory Agenda for discussion and was seconded by Yolanda Gomez. Motion carried 4-0. Warren Kneupper made the motion to accept the remaining consent agenda as presented and was seconded by Vivian Venegas. Motion carried 4-0.**
 - a. Minutes – October 28, 2025**
 - b. CFO Reports – Mo Sheldon and Jeff Schneider via phone**
 - c. QAPI Reports – (July- Sept 2025)**
- 11. Statutory Agenda**

- a. Warren Kneupper made the motion to accept the item C as presented and was seconded by Vivian Venegas. Motion carried 4-0.
 - b. Hospital and Convalescent Center Financials: Warren Kneupper made the motion to accept the Hospital and Convalescent Center financial statement as presented and was seconded by Yolanda Gomez. Motion carried 4-0.
12. New Business
- a. No Medical Staff Providers were presented for credentialing.
 - b. Warren Kneupper made the motion to approve the 2025 Tax Roll as presented and was seconded by Yolanda Gomez. Motion carried 4-0.
 - c. Warren Kneupper made the motion to authorize Mo Sheldon CEO to select dishwasher from quotes submitted for the dietary department with a budget of \$50,000 and was seconded by Vivian Venegas. Motion carried 4-0.
 - d. Warren Kneupper made the motion to move the December meeting from December 17, 2025 to December 18, 2025 and was seconded by Yolanda Gomez. Motion carried 4-0.
 - e. Warren Kneupper made the motion to accept changing signatures on bank accounts: General Operating Account #170625, keeping Jaime Ramirez, and Dwayne Duncan, removing Jason Menefee and Diana Rodriguez, adding Monica Sheldon, Ariana Rodriguez, and Ashley Johnson. Payroll Account #140507, keeping Jaime Ramirez, removing Jason Menefee, and adding Monica Sheldon and Ashley Johnson. Hospital Employee Fund Account #126262, keeping Jaime Ramirez, removing Jason Menefee and Diana Rodriguez, adding Monica Sheldon, Ariana Rodriguez and Ashley Johnson. Employee Health Insurance Account #4016300, keeping Jaime Ramirez, removing Jason Menefee and David Adams, adding Monica Sheldon, Ashley Johnson and Jennifer Rodriguez and was seconded by Vivian Venegas. Motion carried 4-0.
 - f. Vivian Venegas made the motion to accept changing the signatures on the McCamey Convalescent Center Resident Trust Account by keeping: Jaime Ramirez and Maria Garcia, removing Jason Menefee and Amanda Griswold, adding Monica Sheldon, Ashley Johnson and Yliana Gryder. McCamey Convalescent Center Activity Fund by keeping Jaime Ramirez, Maria Garcia, removing Jason Menefee and Amanda Griswold, adding Monica Sheldon, Ashley Johnson and Yliana Gryder. Nursing Home Revenue Clearing Account #740801300611, keeping Jaime Ramirez, removing Jason Menefee, and adding Monica Sheldon and Ashley Johnson and was seconded by Deanne Adams. Motion carried 4-0.
 - g. Warren Kneupper made the motion to adopt McCamey County Hospital District, Medical Staff Bylaws as presented and seconded by Yolanda Gomez. Motion carried 4-0.
13. Executive Session – Warren Kneupper made the motion to “retire into” Executive Session at 7:20 pm and seconded by Vivian Venegas. Motion carried 4-0. Warren Kneupper made the motion to “come out of” Executive Session with no action taken or decision made at 8:09 pm and was seconded by Yolanda Gomez. Motion carried 4-0.
14. Adjournment – Warren Kneupper made the motion to adjourn at 8:11 pm and was seconded by Yolanda Gomez. Motion carried 4-0.


 Secretary of the Board


 Chairman of the Board

ATTESTED TO BY SECRETARY