

REGULAR MEETING, SEPTEMBER 21, 2023
AT 6:30 P.M. – BOARD ROOM

Board Members present: Dwayne Duncan, Deanne Adams, Vivian Venegas, Warren Kneupper and Brent Gryder

Others present: Jaime Ramirez, Jason Menefee, Lisa Anderson, Kristin Upchurch, Marisol Carapia, Amanda Griswold, Christina Frye, Cindy Zuniga, Hospital Attorney Brian Jackson and Tana Robertson.

1. Meeting was called to order at 6:30 p.m. by the Chairman, Dwayne Duncan. Chairman, Dwayne Duncan, presented proof of posting the agenda.
2. Other District Activities
 - a. Employee monthly drawing: Andy Mendoza, selected
Employee spotlight drawing: Diana Rodriguez, selected
3. Public Comments
 - a. None.
4. Presentation (s)
 - a. Chritina Frye RHIT, CRCR, Signature Performance presented information to the board regarding revenue cycle.
5. C.E.O. Comments
 - a. Jaime Ramirez none presented.
6. C.N.O. Comments:
 - a. Kristin Upchurch reported: Reported on Swing Bed and covid status.
7. Convalescent Center Comments:
 - a. Amanda Griswold reported: Census is full and reporting of floor issues.
8. Rural Health Clinic Comments:
 - a. Lisa Anderson reported: additional walk-ins, working on immunization grant. Will have staff change in October.
9. Medical Director Comments
 - a. None.
10. Consent Agenda –Vivian Venegas made the motion to accept the consent agenda as presented and was seconded by Deanne Adams. Motion carried 5-0.
 - a. Minutes – August 22, 2023 b. C.F.O. Reports – JMenefee
11. Statutory Agenda
 - a. No items were moved from the consent agenda.

- b. Hospital and Convalescent Center Financials: Warren Kneupper made the motion to accept the Hospital and Convalescent Center financial statement as presented and was seconded by Vivian Venegas. Motion carried 5-0.

12. New Business

- a. Deanne Admas made the motion to accept the credentialing of the Radiology and/or Medical Staff providers: Belen Ramirez, Joel Thomas, Scott Prater, David Ho, David Fox, Ravi Mydor and Stephanie Wong was seconded by Vivian Venegas. Motion carried 5-0.
- b. Warren Kneupper made the motion to approve the FY2024 annual operating budget for the McCamey County Hospital District and was seconded by Brent Gryder. Motion carried 5-0.
- c. Vivian Venegas made the motion to “ I move that the property tax rate be increased by the adoption of a tax rate of **\$0.521906/\$100** which is effectively a **8.00** percent increase in the tax rate. **\$0.135593** for interest and sinking debt service and **\$0.386313** for maintenance and operations specifically “ for the McCamey County Hospital District and was seconded by Brent Gryder. Motion carried 5-0.
- d. Deanne Adams made the motion to set the annual operating reserve minimum for FY2024 from 80 to 120days and was seconded by Warren Kneupper. Motion carried 5-0.
- e. Deanne Adams made the motion to appoint Brent Gryder and Vivian Venegas to the Finance Committee and was seconded by Warren Kneupper. Motion carried 5-0.
- f. Vivian Venegas made the motion to appoint Deanne Adams and Warren Kneupper to the Board Compliance Committee and seconded by Brent Gryder. Motion carried 5-0.
- g. Warren Kneupper made the motion to sign the contract for assessment and collection of taxes and was seconded by Vivian Venegas. Motion carried 5-0.
- h. Warren Kneupper made the motion to approve the PHG Healthcare Accounting Services Agreement and was seconded by Brent Gryder. Motion carried 5-0.
- i. Board considered and took no action on Tuition Reimbursement Policy.

- 13. Executive Session – Deanne Adams made the motion to “retire into” Executive Session at 7:19 pm and was seconded by Warren Kneupper. Motion carried 5-0.
Deanne Adams made to motion to “come out of” Executive Session with no action taken or decision made at 9:01 pm and was seconded by Warren Kneupper. Motion carried 5-0.

14. Return to open session

- 15. Vivian made the motion to approve CEO Contract for Jason Menefee with terms and conditions discussed and was seconded by Brent Gryder. Motion carried 5-0

- 16. Adjournment – Deanne Adams made the motion to adjourn at 9:03 pm and was seconded by Warren Kneupper. Motion carried 5-0.


Secretary of the Board

ATTESTED TO BY SECRETARY


Chairman of the Board